



Leadership Meeting Minutes

June 8, 2026

DISTRICT ITEMS

- **EMS Training**
 - Sepsis overview presentation — Matt Brockbank
- **Event Request & Coverage Policy**
 - All outside event requests for EMS or Fire personnel/apparatus must be directed to the district office for approval. Do not handle these requests at the station level.
 - Event coverage will be distributed district-wide once approved.
 - Station personnel who are contacted directly must refer requestors to the district office.
- **PowerPolicy — SOP/SOG Migration**
 - All Standard Operating Procedures (SOPs) and Standard Operating Guidelines (SOGs) will be migrated to the PowerPolicy online platform. This implementation starts this week, keep an eye out for more information. This will move everything into one location for easier access.
- **Budget**
 - **Current fiscal year spending is closed.** Any unpurchased items must be carried forward to the next fiscal year budget.
 - **Next fiscal year budget requests are due to Amanda by July 1st.** Please include:
 - Training courses or programs you want considered
 - Station maintenance and repair needs
 - Station purchase and morale fund requests

STATION REPORTS

Station 1:

- **Upcoming Events & Training**
 - AED presentation for Stampede Days — Saturday, June 20th at 5:00 PM
 - Familiarization drill at Yellowstone Log Home — June 24th, open to all district stations
 - District-wide fire incident simulation training — July 8th. Greg will coordinate with station leadership.
- **Apparatus & Equipment Issues**
 - Engine 1 (E1): DEF warning light is on.
 - Engine 1 (E1): Brakes require inspection. Wes has offered to spec the repair/replacement.
 - Rescue 12: Check engine light on — needs assessment.
 - Brush 1: Multiple warning lights active. Chief will follow up on parts.
 - T1: Needs inspection. Chief will contact Bob.
- **Station Maintenance**
 - Garage Door #5: Button must be held continuously to operate — needs repair. Unfortunately, the openers are so old they are having issues getting parts. May need to see about replacement of opener.
 - Hose reel: Needs repair. Tyler will obtain parts and complete the repair.



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Station 2:

- After Action Review (AAR) / Run Review scheduled for Wednesday, June 17th for the traffic accident at 273 N 4700 E on June 3rd.
 - Agencies involved: Intermountain, Air Idaho, Jefferson County, Idaho Falls, State, County

Station 3:

- Engine 3: Significant water leak, straight stream from the pump — same location as previous issue. Service is needed.
- Reminder from BC Pitcher: When responding to the same incident as IFFD, all personnel need to check in with IFFD command upon arrival. Discussion of asking new IFFD EMS Chief Chase Mills and/or IFFD Training Chief Wynn Whitmeyer to set up a formal incident command training between agencies. Captain Albertson will work on that request and set up a district-wide training date.

Station 4:

- *No representative in attendance.*

Full-time:

- Familiarization drill at Yellowstone Log Home — June 25th at 12:00 PM (noon)

SCBA:

- Any SCBA packs that are damaged or malfunctioning must be reported to Chief White immediately.
- SCBA technician training at IFFD — July 27th. **Action:** Capt. Albertson will confirm seat availability.

Training:

- Familiarization drill at Yellowstone Log Home — June 24th, open to all district stations.

Tech:

- Tech 1 will be relocated to the new Ririe station upon completion of that facility.
- **Response Procedure (Summer):** Full-time personnel are authorized to respond off duty. Mat will develop staffing numbers to ensure consistency across all call types, in coordination with Chief White and Chief Giannini. A cap on off-duty responders per call will be established based on incident severity and volunteer response number, along with total Tech team members per call. Procedures for notifying availability are pending.