



CENTRAL FIRE DISTRICT COMMISSIONER MEETING MINUTES June 12, 2025 @ 7:pm

Opening Prayer: Mike Miller called the meeting to order at 7:00 PM. The opening prayer was offered by Kyle Jacobs. In attendance were Commissioners Mike Miller, Roger Anderson, Kyle Jacobs and Secretary Nile Hall. Fire Chiefs Nic White, Jared Giannini, Joe Schimanski, BC Garth Foster, BC Mitch Bingham, and BC Corey Albertson. Office Manager Amanda Albertson took minutes. Jim Deuel and Dallin Gamble are unavailable for the meeting and excused.

Reading of Agenda: Roger motioned to approve agenda as presented. Kyle seconded and voting was unanimous by Mike, Roger, and Kyle in the affirmative.

Approval of Minutes: Kyle made a motion to approve the minutes from the May meeting. Roger seconded and voting was unanimous by Mike, Roger, and Kyle in the affirmative.

Budget Review: Nile explains that the budget is currently tight with the spending as we are coming to the end of the budget cycle.

Approval of Expenditures: Roger moved to accept the expenditures of **\$83,987.38** and **\$115,202.35** for payroll for a total of **\$199,189.73**. Kyle seconded and voting was unanimous by Mike, Roger, and Kyle in the affirmative.

OLD BUSINESS:

1. Training Prop's. - The door prop has been ordered; however, it is taking a bit longer than anticipated for delivery. Once we receive the door prop we can request reimbursement from Rebecca with Jefferson County OEM.
2. Civic Review – Online Software for Applications is live and accessible on our website. Contractors and the public have been very receptive to the software and its ease of use.

NEW BUSINESS:

1. Resin Architecture. Contract: Blueprint presentation with 3 options: 50x80, 60x80, 60x100. Contract discussion as to start on the metal building with phasing in the training area and living quarters at later dates. Next steps would be onboarding of a construction manager/general contractor (CM/GC). Currently the metal building is 2-3 months out. Estimate replacement value came in at 1.2M to build the building back to a minimum of what it previously was including building to current code. Open discussion on the placement of the new building, some additional discussion will need to be had to finalize that. Ideally the District would need to go out to RFQ for the project. Recommendation in discussion is to move with the 60x80 blueprint. Resin Architecture will work on updating the draft contract with items and dates discussed. Roger motions for Resin Architecture to move forward with the RFQ submittal package on a 60x80 building, Kyle seconded, and voting was unanimous by Mike, Roger, and Kyle in the affirmative.
2. Clark County Ambulance purchase: With the ambulance district being approved, we need to start making some additional purchases for the planned changes in coverage and



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services provided. We previously requested \$300,000 to purchase a replacement EMS vehicle. Clark County has a used ambulance for \$260,000 with 15,000 miles they have offered first option to purchase to us. We are requesting purchase this ambulance for EMS services and then seek possible reimbursement from the ambulance district. Roger motions for the purchase subject to legalities of using Fire Protection District funds for EMS vehicles and equipment, Kyle seconded, voting was unanimous by Mike, Roger, and Kyle in the affirmative.

3. Command Vehicle: Discussion as to the need for a command/chase vehicle to start getting Paramedics on staff and the ability to respond to calls once we have our ALS license. Discussion to trade in the old C2 Chevrolet truck towards the new command vehicle. Since there are still questions on how this vehicle would be used and then later transitioned over we are going to table this item for the next meeting. The district will get some more information on the vehicle and numbers.
4. Additional Full-time personnel positions: Proposing 3 additional full-time personnel to help staffing needs. This would give each full-time shift 2 personnel to staff the ambulance and engine 24/7. Roger motions to let the fire department hire 3 additional personnel using the money from this budget. Kyle seconded, voting was unanimous by Mike, Roger, and Kyle in the affirmative.
5. Computer Arts Mobile Dispatching: We are setting up a demo to see the option for mobile dispatching in the Fire and EMS apparatus. Initial set-up cost is \$11,248.50 with an annual maintenance thereafter of \$2,111.20. We will bring more information to the Commissioners once we have the demo and know the capabilities it may enhance for us.
6. Ambulance needs: Discussion about direction for EMS services. How soon do the Commissioners want the district to apply for the ALS license with the state? Discussion is that collectively we would like to start the groundwork to obtain an ALS license by October 1, 2025. There will be some hurdles of hiring paramedics, but that can be discussed further later. The district is also seeking Grant opportunities for personnel, currently working on the SAFER grant application. With the advancement of ALS and having an ambulance district the grant opportunities will be more than they have in the past.

Public Forum:

Byron Blakley – Wants to discuss fire tax on his property in Section 28 the area of the Kelly Canyon Ski hill. I appreciate what you do and your service. Thank you. Discussion that if there is a fire in Kelly Canyon area, there is no air support offered by local agencies. Kelly Canyon is one steep area and it is not going to be easy for you to fight a fire. I wanted to come in and make sure you are aware of the hazard in that area.

FIRE CHIEF REPORT:

Reminder June 16th at 9:00 with Jefferson County Commissioners.



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With all the changes to the District and operations we need to be updating our policies. We are looking at some programs that we can use. Lexipol – Policies and SOP program we will be looking

Battalion Chief input:

Garth – Thank you for our Tender at Ririe Station 2. We have been able to use it this week on a couple of different fires and it has been a great resource for us.

ASSISTANT CHIEF REPORT:

Nothing at this time, we are still waiting for last months final numbers from the billing company.

DEPUTY CHIEF REPORT:

We have been busy working on the SAFER grant. We have had some help from Madison Fire, Idaho Falls Fire and Mike Miller as we work through the process of what's needed and what to expect as we work through it.

Plan reviews are coming in along. We are getting busy with Firework stands as June 21st approaches.

COMMISSIONER REPORTS:

Roger - EMS & Training
Kyle Jacobs - Budget
Dallin - Facilities
Jim - Equipment
Mike – PR

Meeting adjourned 2041

Public Attendance:

Bryon Blakely
Matthew Brockbank
Kelsey Thornton
Amanda Towler
Nikolas Westfall
Whit Albertson
Sarah Fine
Skylar Robinson
Stephanie Robinson
Shanda Foster