



CENTRAL FIRE DISTRICT COMMISSIONER MEETING MINUTES July 10, 2025 @ 7:pm

Opening Prayer: Jim Deuel called the meeting to order at 7:00 PM. The opening prayer was offered by Dallin Gamble. In attendance were Commissioners Jim Deuel, Dallin Gamble, and Mike Miller. Roger Anderson joined via phone; he was in northern Idaho participating in the funeral services. Fire Chiefs Nic White, Jared Giannini, Joe Schimanski, BC Mitch Bingham, and BC Corey Albertson. Secretary Nile Hall, and Office Manager Amanda Albertson took minutes

Reading of Agenda: Dallin motioned to approve agenda as presented. Mike seconded and voting was unanimous by Jim, Mike, and Dallin in the affirmative.

Approval of Minutes: Mike Miller made a motion to approve the minutes from the June meeting. Dallin seconded and voting was unanimous by Jim, Mike, and Dallin in the affirmative.

Budget Review: Nile reported June spending is less than in the last few months. The deduction in the monthly expenses brings the budget more inline and on target.

Approval of Expenditures: Jim moved to accept the expenditures of \$33,624.07 and \$128,190.55 for payroll for a total of \$161,814.62. Dallin seconded and voting was unanimous by Jim, Mike, and Dallin in the affirmative.

OLD BUSINESS:

1. Architecture. Contract: Wanted to give an update since the June meeting. On June 13th, we published the RFQ and ran 2 publications as required. The deadline for submissions was this past Tuesday, July 8th. There were 3 responses: Bateman Hall, Big D, and Headwaters Construction. The committee met this afternoon to review the submittal packets. After reviewing the submitted documents we believe the next step would be to conduct interviews. However, due to the summer season and different schedules involved with committee members and the contractors, it is our recommendation to ask for a supplemental follow-up package from each contractor. The request would be for a 3-page max supplemental package with parameters of: no flashy pictures and to specifically identify on Page 1 who the individual team members will be on the project if awarded. On Pages 2 & 3 we would like an open and honest dialogue on how this aggressively scheduled project will run, any hurdles they can anticipate ahead of time and how they will address them. In lieu of an interview we are asking for this follow-up document to help stay on schedule by selecting a CGMC and getting the project started. We would request that the supplemental package be submitted by Wednesday of next week, July 16. The committee will review the information and complete an individual evaluation of each contractor. Once evaluation sheets are completed and turned into Resin, we would review the information and advise which contractor had the best evaluation score. Dallin motions to allow Resin to award the CMGC according to the highest points allocated by the group. The total score will be complied by evaluation of the initial response and the



CENTRAL FIRE DISTRICT

COMMISSIONER MEETING MINUTES

July 10, 2025 @ 7:pm

supplemental package being requested in lieu of an interview. Mike seconded and voting was unanimous by Jim, Mike, Roger, and Dallin in the affirmative.

2. Additional Full-time positions update: We had a total of 16 applicants. With the requirements listed in the job posting, we have 8 applicants moving forward with the testing process this Saturday July 12. The test will consist of a written test, physical agility test and finish with an interview. Discussion about budgetary concerns with adding more personnel to the staff. The commissioners realize the personnel are needed and support the hiring of additional personnel but want to make sure the budget can be sustained as we move forward.
 - a. Additional discussion with Attorney Dennis Wilkinson. A response letter was sent to ICRMP 2 months ago, our contact with ICRMP advised he had not seen the letter. The letter was sent by certified mail and confirmed to have been delivered and signed for. The letter has been reviewed by our contact and ICRMP and is now a priority for review and address. There is another party from Bose that has the claim, and it is being evaluated. Dennis is hopeful that there will be an update sometime next week.
3. Clark County Ambulance purchase: We have confirmed with Clark County we would like to purchase the ambulance we have been in discussions about. They have just received their new ambulance and are working on getting the additional installation of equipment completed. Anticipate a couple months before it's ready to purchase.
4. Medic Truck/Command Vehicle: We would like to trade in the old C2 (Chevrolet) for a new chase/command vehicle. Discussions on the need to be able to hire paramedics and move to ALS service. In addition, the purchase of this chase vehicle will help with anticipated vehicle replacement needed for C4 as it is getting high in age and mileage. Dallin motions to allow the trade in of C2 and purchase of a new medic/command vehicle at the discretion of the Chief staff. Mike seconded and voting was unanimous by Jim, Mike, Roger, and Dallin in the affirmative.
5. Computer Arts Mobile Dispatching: We want to discuss this more; however, we are still waiting for a Demo from the company. At this time, we request to table the item and discuss it when we have more information.

NEW BUSINESS:

1. Ladder Truck Pocatello Fire: Pocatello Fire has a 100 ft ladder truck that has been a backup platform truck they will be replacing soon. The truck has low miles, approx. 400 engine hours, and is 25 years old. The asking price will be around \$90K. We can use impact fees for this purchase as it is an add to fleet purchase. We have been talking about a ladder truck option for a couple of years; this would be a good option for the District. Jim motions to task the Chief and staff to make an offer to purchase the ladder truck from Pocatello Fire for no more than \$90,000. Mike seconded and voting was unanimous by Jim, Mike, Roger, and Dallin in the affirmative.



CENTRAL FIRE DISTRICT

COMMISSIONER MEETING MINUTES

July 10, 2025 @ 7:pm

FIRE CHIEF REPORT: I would like to say thank you to the Commissioners for all you do for us. Being in the position of Chief this last year has really taught me a lot. You all do such a good job trying to do what is best for us as employees and the community. I really appreciate the support and trust from you all. Thank you.

City of Menan has completed the work in front of Station 4. There were some additional unanticipated costs with the concrete. Discussion that the original talks were for pouring the sidewalk and replacing the asphalt not concrete due to the price difference.

Battalion Chief input: Nothing to report this month.

ASSISTANT CHIEF REPORT: We had 55 ambulance transports for June.

Over the last 2 weeks we have responded to several cottonwood fires that have kept us busy. Please use caution when burning especially in the hot and dry conditions.

DEPUTY CHIEF REPORT: We have been really busy as the Assistant Chief mentioned. The SAFER grant application has been submitted as discussed. The request was for 12 more full-time personnel.

We submitted a Wildland Grant. Word is that selections will be made in the next couple of weeks and awarded some time in August.

We are currently working with Bonneville County Sheriff's Office on an arson fire that we responded to.

Met with Jefferson County today. They are very impressed with the fire plan reviews and inspections. Chief is going to follow up with West Jefferson, Roberts and Hamer to see what they want on plan reviews and inspections and if they would like to help or have us handle them. Roberts Chief is getting a list of what they want in their plan reviews. The goal is to be consistent across the board between all agencies involved in the building and inspection process.

COMMISSIONER REPORTS:

Roger - EMS & Training

Kyle Jacobs - Budget

Dallin - Facilities

Jim - Equipment

Mike – PR

Dallin makes a motion to end the meeting. Mike seconded and voting was unanimous by Jim, Mike, Roger, and Dallin in the affirmative.

Meeting adjourned 2000

Public Attendance:

Chelsie Roberts